

Board Agenda Item
January 28, 2004

PRESENTATION-1 / ADMINISTRATIVE -1

Approval and Presentation - Resolution Honoring Park Authority Board Member Rodney L. Lusk

ISSUE:

Approval of a resolution to honor the service and accomplishments of Mr. Rodney L. Lusk upon the conclusion of his term on the Park Authority Board.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Mr. Rodney L. Lusk upon his departure from the Park Authority Board.

TIMING:

Board action is requested on January 14, 2004.

BACKGROUND:

Rodney L. Lusk has served as an at-large member of the Park Authority Board since his appointment in January 2002. During his tenure, he has worked cooperatively with other board members and been a representative for residents throughout Fairfax County.

In particular, he has shared his expertise and understanding of economic issues and has been instrumental in the success of the 2002 Park Bond Referendum. His professional contacts and knowledge of government process have assisted the Park Foundation in its board membership efforts and ultimately improved the quality of park facilities throughout the community.

His recent selection as the Lee District Representative of the Fairfax County Planning Commission requires that he dedicate himself to other volunteer efforts upon the completion of his term on the Park Authority Board.

FISCAL IMPACT:

None

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ENCLOSED DOCUMENTS:
Attachment 1: Resolution

STAFF:
Michael A. Kane, Director
Timothy K. White, Deputy Director
Judith A. Pedersen, Public Information Officer

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PRESENTATION - 2 / ADMINISTRATIVE - 2

Approval and Presentation - Resolution Honoring Park Authority Board Member
Gwendolyn L. Minton, Hunter Mill Representative

ISSUE:

Approval of a resolution to honor the service and accomplishment of Ms. Gwendolyn L. Minton upon her departure from the Park Authority Board.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Ms. Gwendolyn L. Minton upon her departure from the Park Authority Board.

TIMING:

Board action is requested on January 28, 2004.

BACKGROUND:

Ms. Minton has served as a member of the Park Authority Board since 2000. She has represented the interests of the citizens of the Hunter Mill District admirably and has been a voice of reason and wisdom during her tenure. She served as Chairman of the Budget Committee and has been instrumental in a number of projects in her district.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Judith A. Pedersen, Public Information Officer

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PRESENTATION - 3 / ADMINISTRATIVE - 3

Approval and Resolution - Honoring Lee Stephenson

ISSUE:

Approval of a resolution to honor the service and accomplishments of Mr. Lee Stephenson upon his retirement from the Park Authority.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Mr. Stephenson upon his departure from the Park Authority.

TIMING:

Board action is requested on January 28, 2004.

BACKGROUND:

Mr. Stephenson was originally hired in 1979 as a seasonal worker. At the time, he was looking for a career change and a different focus in his professional life. His strong writing and communication skills served him well throughout his tenure with the Park Authority. He began his work at Huntley Meadows where he developed the exhibits for the Visitor's Center. Since then there have been many, many tasks and positions, all opportunities to expand professionally, and make an important difference to the agency. Over the years Lee has received numerous promotions that led him ultimately to his present position as Director of the Resource Management Division.

Mr. Stephenson has left a positive mark on the agency and a legacy of accomplishment. He has witnessed changes in organization and leadership over the years and yet stayed on course, always making sure that the Park Authority interests were held high. His division's recent completion and the subsequent Board adoption of the agency's first Natural Resource Management Plan are the highpoint in a career laced with many accomplishments of merit.

FISCAL IMPACT:

None

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ENCLOSED DOCUMENTS:
Attachment 1: 1

STAFF:
Michael A. Kane, Director
Timothy K. White, Deputy Director
Judith A. Pedersen, Public Information Officer

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PRESENTATION - 4 / ADMINISTRATIVE - 4

Approval and Presentation - Resolution Honoring Curt Dierdorff

ISSUE:

Approval of a resolution to honor the service and accomplishment of Mr. Curt Dierdorff upon his departure from the Park Authority.

RECOMMENDATION:

The Park Authority Director recommends approval of the resolution honoring Mr. Dierdorff upon his departure from the Park Authority.

TIMING:

Board action is requested on January 28, 2004.

BACKGROUND:

Mr. Dierdorff has embodied the ideals of effective leadership, management, and supervision since his arrival at the Park Authority in August 2000. He has demonstrated the ability to approach complex challenges and find practical solutions. He is also credited with revival of the Park Authority's Human Resource program, now recognized internally and externally as high caliber, responsible and proficient in Human Resource disciplines.

One of the many accomplishments to his credit is the development of the first competency models for the Park Authority. Through an intricate process of inquiry, models were developed, tested and validated. There are many other accomplishments of note.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

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STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Miriam C. Morrison, Director, Administration Division

Judith A. Pedersen, Public Information Officer

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PRESENTATION - 5

FY 2003 Annual Report and Mid Year 2004 Report of the Fairfax County Park Foundation, Inc.

The Fairfax County Park Foundation will be presenting its FY 2003 annual report and mid year 2004 report. Included will be a report on the Foundation's current project-Clemyjontri playground and associated fundraising activities.

The Bylaws of the Park Foundation require the Foundation Board to submit an annual report to the Governing Members (the Fairfax County Park Authority Board) "showing income, expenditures, pending income, and Foundation holdings."

In addition to this financial report required by the Bylaws, the FY 2003 annual report and FY 2004 midyear report will provide the Park Authority Board with a comprehensive overview of activities and accomplishments of the prior and current fiscal years as well as overall financial report since inception.

The Bylaws also require the Foundation to develop "an annual list of projects to present to the Governing Members for concurrence." The bylaws also require that there be an agreement of operation to be updated annually by both boards to set forth the operational issues to guarantee the smooth transition between operations of the Foundation and the Park Authority.

As the Park Authority Board is aware, the focus of the Foundation efforts has been fundraising for Clemyjontri playground through December 31. Its future project list will be developed at the Park Foundation annual retreat on Saturday, February 28, 2004, tentatively scheduled for Colvin Run Mill.

In addition to fundraising activities, the retreat will also focus on updating the Foundation strategic plan and continuing to develop the implementation strategies of that plan which will also act as the agreement of operation between the Park Authority Board and the Foundation Board. The Foundation will return to the Park Authority Board with its work plan and the strategic plan update within the next few months.

The Fairfax County Park Foundation FY 2003 annual report that is being presented to the Park Authority Board today includes the FY 2003 Year at a Glance chronology, highlights of major activities undertaken, and a financial report showing income, expenditures, pending income and Foundation holdings. FY 2003 projects are listed within the highlights. In addition, the report provides a comprehensive section of

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financials and highlights of the Park Foundation since inception through December 31, 2003.

ENCLOSED DOCUMENTS:
None

STAFF:
Michael A. Kane, Director
Timothy K. White, Deputy Director
Jean V. White, Executive Director, Foundation

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ADMINISTRATIVE - 5

Adoption of Minutes - January 14, 2004, Park Authority Board Meeting

ISSUE:

Approval of the minutes of the January 14, 2004, Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the January 14, 2004, Park Authority Board meeting.

TIMING:

Board action is requested on January 28, 2004.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Minutes of the January 14, 2004, Park Authority Board meeting

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Nancy Brumit, Administrative Assistant

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INFORMATION - 1.

Basic Financial Statements and Management's Discussion and Analysis
As of June 30, 2003

Staff is pleased to provide you with the attached copy of the audited Basic Financial Statements and Management's Discussion and Analysis as of June 30, 2003. Once again, no findings were reported in the audit process nor disclosed in the independent auditor's report. KPMG's Independent Audit Report and opinion states that the Basic Financial Statements as of June 30, 2003, fairly and in all material respects, present the financial position of the governmental activities and the major funds of the Authority as of June 30, 2003, and the results of its operations for the year are in conformity with generally accepted accounting principles.

As noted in the prior year, the financial statements were significantly affected due to the implementation of Governmental Accounting Standards Board No. 34 (GASB 34) Basic Financial Statements and Management Discussion and Analysis- for State and Local Governments. GASB 34 implementation has been continued for FY 2003 and the Authority has expanded its presentation of the Management Discussion and Analysis Section and Notes to the Financial Statements to include two years of comparative data.

(This item was reviewed by the Budget Committee on January 14, 2004, and approved for submission to the Park Authority Board.)

ENCLOSED DOCUMENTS:

Attachment 1: *The Basic Financial Statements and Management's Discussion and Analysis as of June 30, 2003*, was distributed as part of the January 14 Budget Committee Package.

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Miriam C. Morrison, Director, Administration Division
Seema Ajrawat, Fiscal Administrator, Administration Division